



Shared Governance Council
SPECIAL MEETING
September 25, 2013
Minutes

Present

Diane White, Susanna Gunther, James DeKloe, Jeff Lehfeldt, Kevin Anderson, Debbie-Luttrell Williams, George Olgin, Jeff Lehfeldt, Richard Crapuchettes, Gabriel Johnson, Kyle Todd, Karen McCord, Robin Darcangelo, Yulian Ligioso, Peter Cammish, Connie Barron-Griffin, Jowel Laguerre, Annette Dambrosio, Thomas “Jerry” Kea, Nona Cohen-Bowman, Thomas Watkins

Absent:

None

Call to Order

The meeting was called to order at 2:05 p.m. by the Chair, Interim Vice President Diane White.

Approval of Agenda

It was moved by Maire Morinec and seconded by Susanna Gunther to approve the agenda as presented. The motion passed unanimously.

Public Comments

None

Special Assistant to the Superintendent-President Board Relations (Confidential)

Superintendent-President Laguerre reviewed with the Council the proposed job description for the Special Assistant to the Superintendent-President Board Relations. The person in this position will assist the President in day-to-day operations of the President’s Office and the college, and be the second in line for intervention and inquires. In addition, the duties of the position include chairing the ALG group, functioning in the President’s stead with members of the board of Trustees when necessary, and serving as a liaison with elected city, county officials and county legislative delegation.

Suggested changes to the job description included:

- Delete #3 under Education and Experience
- Change title of position to “Chief of Staff”

It was moved by Jim DeKloe and seconded by Robin Darcangelo to approve the job description.

The motion passed unanimously.

Corporate College

Superintendent-President Laguerre reviewed with the Council the draft for Corporate College (SCC-CC). SCC-CC will provide a wide range of educational services to local business and organizations, and will be self-funding. Staffing will include an Executive Director, Coordinator, and Business Manager.

Susanna Gunther stated that SLOs and assessments should be developed for the courses. Chair, Interim Vice President White stated she is working with Thomas Watkins for the development of SLOs and assessment.

This will be brought back for action at the October 9, 2013 meeting.

Accreditation Follow-Up Report

Annette Dambrosio reviewed the final draft of the Accreditation Follow Up Report. Vice President Ligioso will provide additional detail for the Financial Resources section on Page 6, item #17.

It was moved by Susanna Gunther and seconded by Jim DeKloe to approve the report.

The motion passed unanimously.

The Council members commended Dr. Dambrosio for her excellent work on the report.

Adjournment

It was moved by Jeff Lehfeldt and seconded by Richard Crapuchettes to adjourn the meeting.

The meeting adjourned at 2:55 p.m.

Respectfully submitted by Laurie Gorman